

RECREATION PROGRAMS Timesheet

, Alabama

Project Number _____

PROJECT NAME _____

Project Location: _____

Period Beginning: _____ Period Ending _____

This section only for use with prior approval of the funding unit

DATE	WORK DESCRIPTION	A TOTAL HOURS	B PROJECT HOURS	C RATE OF PAY (HOUR)	D TOTAL GROSS PAY (A*C)	E GROSS PAY (B*C)	F EQ HOURS OR MILEAGE	G EQUIP RENTAL RATE	H TOTAL EQ RENT (F*G)
01/06/2010	Trail Patrol, Trail Maintenance	6	6						
01/06/2010	Mileage to/from TMARC						60 miles		
01/06/2010	Eq. Used- 2009 Polaris RZR						6 hrs.		
TOTALS									

Check One

- Sponsor Employee
- Other Government Employee _____
Specify Organization
- Private Donation

COLUMN 'E' x _____ % FRINGE FACTOR = _____ FRINGE BENEFITS

Employee Name: x _____

Supervisor Name: _____

TOTAL PROJECT ACTIVITY (E+H+FRINGES)

\$ _____

CHECK NUMBER: _____

Employee Signature: _x _____

Supervisor Signature: _____