RECREATION PROGRAMS
Timesheet

Project Number _____ PROJECT NAME _____ , Alabama Project Location:

Period Beginning: _____ Period Ending _____

DATE	WORK DESCRIPTION	A TOTAL HOURS	B PROJECT HOURS	C RATE OF PAY (HOUR)	D TOTAL GROSS PAY (A*C)	E GROSS PAY (B*C)	This section only for use with prior approval of the funding unit: F EQ HOURS OR MILEAGE	G EQUIP RENTAL RATE	H TOTAL EQ RENT (F*G)
	TOTALS								

Check One

☐ Sponsor Employee

☐ Other Government Employee _____ (Specify Organization)

☐ Private Donation

TOTAL PROJECT ACTIVITY (E+H+FRINGES) $ _____

COLUMN 'E' x _____% FRINGE FACTOR = _____FRINGE BENEFITS

CHECK NUMBER: _____

Employee Name: _____ Employee Signature: _____

Supervisor Name: _____ Supervisor Signature: _____